

BOARD MEETING MINUTES
SHHA Monthly BOD Meeting December 9, 2015 at 7 p.m.
Prepared by Amanda Allen

1. **CALL TO ORDER:** The monthly SHHA Board meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. A quorum was declared.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Joe Pappé	X			Bob Bower	X			Emily Rudin			X
Vice President – Josephine Porter	X			Anne Manning			X	Marion Simon	X		
Secretary – George Connor	X			Cindy Mottle	X			Bill Wiley			X
Treasurer – Woody Farber	X			Meeko Oishi		X					
Don Aunapu	X			Michael Pierce	X						

Guests: Dave Mottle

3. **NOVEMBER BOARD MEETING MINUTES APPROVAL:** The Minutes were distributed via email November 16, 2015. Motion to approve. Approved.
4. **OFFICER REPORTS**
 - a. **President (Joe Pappé):**
 - (1) BOD Annual Meeting attendance. Each Board Member is encouraged to attend.
 - (a) Annual Meeting set up:
 - 1-Projector and screen pick up and set up: Bob Bower.
 - 2-Sound system delivery and set up: George Connor and Josephine Porter.
 - 3-Lap top and Power Point presentation set up: Josephine Porter and George Connor.
 - 4-Power Point presentation operator: George Connor will ask Meeko Oishi if she will be able to operate the Power Point presentation.
 - 5-Counters: Marion Simon and Cindy Mottle.
 - 6-Timer Keeper: Mike Pierce.
 - 7-Microphone: Don Aunapu.
 - 8-Coffee: Bob Bower.
 - 9-Refreshments: Kate Fry.
 - 10-General set up: Betsy and Amanda.
 - (2) Christmas party RSVP's and attendance. All RSVP's have been received. A total of 17 will attend.
 - b. **Vice-President (Josephine Porter):**
 - (1) A motion was made to approve the Procedures of the Annual and Town Hall Meeting and publish them in the GRIT and on the website.

MOTION: To approve the Annual and Town Hall Meeting Procedures for February 2016.

Approved

2015-12-9-1 GEN

- (2) A motion was made to approve the use of Yes/No voting ballots at the Annual Meeting.

MOTION: To approve the Yes/No voting ballots at the February 2016 Annual Meeting.

Approved

2015-12-9-2 GEN

c. Secretary (George Connor):

- (1) The Minutes of the November 10th Board Meeting were distributed via email on November 16, 2015.

d. Treasurer (Woody Farber):

- (1) The November financial reports were emailed to the Board for review and acceptance on December 1, 2015. A motion was made to accept the financial reports as distributed.

MOTION: To accept the financial reports for November as distributed.

Approved

2015-12-9-3 FIN

- (2) A motion was made to approve the 2016 proposed budget.

MOTION: To approve the 2016 proposed budget.

Approved

2015-12-9-4 FIN

5. COMMITTEE REPORTS

a. Architectural Control Committee:

- (1) Minutes of November 02 and 18 November 2015 were forwarded to the Board.
(2) ACC Application Approvals for November 2015: 21
(3) Committee Membership stable at 7 Members.
(4) GRIT Article for December: Preliminary and Final Design and Construction Plans.
(5) Requests for Board Action: None.

b. Covenant Support Committee (Josephine Porter):

- (1) No November Meeting.
(2) 8 violations open, 4 closed, none at attorney.
(3) GRIT Article for December: None.
(4) Committee Membership stable at 9 members.

c. Community Service & Membership (Executive Committee): No Report

d. Communications & Publications (George Connor):

- (1) The Minutes of the November 17, 2015 meeting were forwarded to the Board on December 2, 2015.
- (2) Chairmanship. The C&P Committee Members voted unanimously for Cindy Mottle to be Chairman effective January 1, 2016.
- (3) A motion was made to revise the C&P Charter.

MOTION: To approve the revised Communications & Publications Charter.

Approved

2015-12-9-5 C&P

e. Parks & Safety (George Connor):

- (1) Mhoon Update. The Bernalillo County Planning Commissioners voted 4-0 to approve R-2 Zoning without restrictions for the Mhoon Property after 1 & 1/2 hours of discussion by developers with 25 plus SHHA residents objecting. The SHHA is looking at the impact of this decision and what needs to be done going forward.

f. Nomination Committee (Josephine Porter):

- (1) The Committee presents the following slate of qualified candidates for Officer Positions to the Board, a motion was made to approve the following Officer Candidates:

President – Joe Pappé

Vice President – Josephine Porter

Secretary – George Connor

Treasurer – Woody Farber

MOTION: To elect the proposed slate of Officers by acclamation.

President: Joe Pappé, Vice President: Josephine Porter, Treasurer: Elwood “Woody” Farber, Secretary: George Connor.

Approved

2015-12-9-6 NC

MOTION: To extend the term of President, Joe Pappé per the Bylaws section 4.1 until the Annual Meeting of February 2017.

Approved

2015-12-9-7 NC

MOTION: To extend the term of Secretary, George Connor per the Bylaws section 4.1 until the Annual Meeting of February 2017.

Approved

2015-12-9-8 NC

- (2) Prospective Board Candidates will be discussed. A motion was made to go into Executive Session.

MOTION: To move into Executive Session.

Approved

2015-12-9-9 NC

Executive Session began at 7:50 pm.

Executive Session ended at 7:54 pm.

- (3) Director Candidates are: Carnie Abajian and Dave Mottle. A paper ballot vote was conducted which recommended that Carnie Abajian and Dave Mottle be voted for Director Positions at the February 2016 Annual Meeting. Short biographies were submitted and will be published in the January GRIT and presented in the Annual Meeting packet.
6. UNFINISHED BUSINESS, Action Items from last board meeting:
 - a. **BOD:** inform the Nominating Committee of potential members and committee volunteers. **ONGOING**
 - b. **Office:** Implement the amendments to the internal document of the SHHA Policies and Guidelines for Board and Committee Members, Director Responsibilities. **CLOSED.**
 - c. **Office:** Add Section 4.2, Code of Conduct for Board Members to the SHHA Rules and Regulations for the Association. **CLOSED.**
 - d. **Office:** Add Section 4.3, Anti-Discrimination Policy to the SHHA Rules and Regulations for the Association. **CLOSED.**
 - e. **Office:** Send the grammatical revisions to the Assignment of Covenant Oversight for North Tramway Estates (NTE) back to Panorama Homes, Inc. for approval. **CLOSED.**
 - f. **Office:** Mail the SHHA letter to Bernalillo County Department of Zoning and all parties' carbon copied. **CLOSED.**
 - g. **Office:** Mail the SHHA letter to Commissioner Lonnie Talbert in support of his efforts to help with drag racing issue on Tramway Blvd. **CLOSED.**
 - h. **Office:** Send an e-mail alert to SHHA homeowners to inform them of the Mhoon Property updates and make them aware of the Planning Commission Hearing on December 2. **CLOSED.**
 - i. **Office:** Send an e-mail alert to SHHA homeowners to inform them of the Bernalillo County Commissioners Meeting on December 8. **CLOSED.**
7. NEW BUSINESS: ACTION ITEMS RESULTING THIS MEETING:
 - a. **OFFICE:** Publish the Annual and Town Hall Meeting procedures in the GRIT and on the website.
8. ANNOUNCEMENTS: George Connor announced that December is his last month as Chairman of the C&P Committee. Cindy Mottle will be C&P Chairman effective January 1, 2016.
9. NEXT MEETING: January 13, 2016
10. ADJOURNMENT: 8:07 pm

Joe Pappe, President

Date

George Connor, Secretary
Signatures on file in the SHHA office

Date