

BOARD MEETING MINUTES
SHHA Monthly BOD Meeting January 11, 2017 at 7 p.m.
Prepared by Amanda Allen

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. A quorum was declared.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Joe Pappé	X			Anne Manning			X	Emily Rudin	X		
Vice President – Bob Bower	X			Kyran “Kim” Mish	X			Marion Simon			X
Secretary – George Connor			X	Cindy Mottle	X			Bob Thomas	X		
Treasurer – Woody Farber	X			Dave Mottle	X			Dick Wavrik	X		
Carnie Abajian	X			Michael Pierce			X	Bill Wiley	X		
Don Aunapu	X			Hugh Prather	X						

3. **DECEMBER MEETING MINUTES APPROVAL:** Minutes were distributed via email on December 19, 2016. Motion to approve. Approved.

4. **OFFICER REPORTS**

a. **President (Joe Pappé):**

(1) **Annual Meeting Saturday, February 4, 2017:**

a. **Annual Meeting tasks:**

- 1-Projector and screen pick up and set up: Bob Bower.
- 2-Sound system delivery and set up: Office/Bob Daniels.
- 3-Laptop and Power Point presentation set up: Emily Rudin.
- 4-Power Point presentation operator: Emily Rudin.
- 5-Time Keeper: Marion Simon.
- 7-Microphone: Don Aunapu.
- 8-Coffee: Bob Bower.
- 9-Refreshments: Carnie Abajian.
- 10-General set up: Betsy and Amanda.

b. Each Board member is encouraged to attend at 8:30 am.

c. The Annual Meeting Agenda has been emailed to the Board. The Board discussed new procedures to consider for the 2018 Annual Meeting.

- (2) Bernalillo County Notice of Public Hearing for a Microbrewery in the Pinon Square Retail Center notification was posted on website and sent to association members via email. A decision will be made by the Zoning Administrator by January 23, 2017.
- (3) The President reported a change of payroll processor and the implications on staff to the Board.

- b. Vice-President (Bob Bower): No report.
- c. Secretary (George Connor):
 - (1) Minutes of the December Board Meeting were distributed via email on December 19, 2016.
- d. Treasurer (Woody Farber):
 - (1) December financial reports were emailed to the Board for review and acceptance. A motion was made to accept the financial reports as distributed.

MOTION: To accept the financial reports for December as distributed.
 Approved 2017-1-11-1 FIN

5. COMMITTEE REPORTS

- a. Architectural Control Committee (ACC) (Bob Bower):
 - (1) ACC Application Approvals for December 2016: 10.
 Total ACC Applications Approved for 2016: 342 (Total for 2015: 324).
 - (2) GRIT Article for January 2017: Summary of GRIT Articles Published in 2016.
 - (3) Committee Membership: Stable at 8 members.
 - (4) Requests for EC or Board Action: None.
- b. Covenant Support Committee (CSC) (Dick Wavrik):
 - (1) Minutes of the January 3rd meeting were emailed to the Board January 5, 2017.
 - (2) 2 violations open.
 - (3) The law suit continues on 563 Black Bear Loop.
 - (4) Court action against 674 Blackhawk Drive is in the process of being dismissed now that the homeowners are in compliance.
 - (5) The SHHA attorney advised not to move forward with legal action on 785-12 Tramway Place and the garage door due to statute of limitations.
 - (6) “Modernizing Covenants” Bob Thomas is trying to formulate how to handle new technologies in lighting, security cameras, drones, etc. that are not addressed in the Covenants.
 - (7) January GRIT articles:
 - a. Light Reminder
 - b. Trash Cans
 - c. Parking
 - d. CSC Needs Volunteers
 - (8) Committee Membership: 8 members.
- c. Community Service & Membership (CS&M) (Executive Committee): No Meeting.
- d. Communications & Publications (C&P) (Cindy Mottle):
 - (1) C&P's last meeting was Tuesday, January 10 at 9:30.
 - (2) Thank you to all contributors for February's GRIT.
 - (3) January GRIT articles:

- a. Movie Reviews by “The SHHA Couch Potato”
 - b. Coyotes by Anne Manning
- e. Parks & Safety (P&S) (Dave Mottle):
- (1) Status of
 - a. Parks & Safety is working on the language of security signs to be placed in Sandia Heights.
 - b. A meeting with Sandia Heights Security is scheduled for January 19th at 2:00 to discuss lighting issues.
 - c. The speed bump data on Big Horn Ridge has been refused by the County engineer and will be redacted and a new study will be performed on all of Big Horn. More information will be provided later.
 - d. Sandia Heights new Head of Security, Paul Adkins is currently mentoring with John Evans and will officially start in February. The office will extend an invitation to Mr. Adkins to attend the Annual Meeting and March Board Meeting.
 - e. The next Meet and Greet with Bernalillo County Sheriff’s Office is tentatively scheduled for May.
 - (2) January GRIT articles:
 - a. Winter Tips for Melting Ice and Snow
 - b. Odds & Ends from Parks & Safety Committee.
- f. Nominating Committee (NC) (Bob Bower): No report.
6. UNFINISHED BUSINESS, Action Items from last Board Meeting:
- a. **BOD:** Inform the Nominating Committee of potential members and committee volunteers. **ONGOING**
7. NEW BUSINESS: ACTION ITEMS RESULTING FROM THIS MEETING:
- a. **EC & BOD:** Evaluate SHHA having a presence on Nextdoor.com, a neighborhood posting board/chat room.
 - b. **OFFICE:** Invite Sandia Heights new Head of Security Mr. Adkins to the Annual Meeting and March Board Meeting.
8. ANNOUNCEMENTS: In lieu of a February Board Meeting the Annual Meeting is scheduled for 9am on Saturday, February 4, at the Church of the Good Shepherd. Board members are requested to be there at 8:30am.
9. NEXT MEETING: March 8, 2017.
10. ADJOURNMENT: 8:32 pm

Joe Pappé, President

Date

George Connor, Secretary

Date

Signatures on file in the SHHA office

2:13 PM

01/06/17

Cash Basis

Sandia Heights Homeowners Association Budget vs. Actual

January through December 2016

	<u>Jan - Dec 16</u>	<u>Budget</u>	<u>\$ Over Bud...</u>
Ordinary Income/Expense			
Income			
Copies Sold	11.30		
Safety Vests Sold	60.00		
Directories Sold	40.00		
Tram Pass Tickets Sold	11,345.00	10,640.00	705.00
Membership Dues SHS	165,168.74	176,940.00	-11,771.26
Membership Dues Dir...	288.00	96.00	192.00
ACC Income	375.00	400.00	-25.00
GRIT Advertising	15,548.74	16,250.00	-701.26
Directory Advertising	6,891.08		
CD Interest	264.03	264.00	0.03
Total Income	<u>199,991.89</u>	<u>204,590.00</u>	<u>-4,598.11</u>
Gross Profit	199,991.89	204,590.00	-4,598.11
Expense			
ACC	1,390.57	2,110.00	-719.43
C S & Membership	17,226.86	16,000.00	1,226.86
Comm & Publications	21,516.24	22,100.00	-583.76
CSC	14,190.89	12,750.00	1,440.89
Parks & Safety	510.27	400.00	110.27
Executive Committee	2,370.73	15,900.00	-13,529.27
Operating Expense	112,417.49	118,485.00	-6,067.51
Insurance Expense	13,154.00	10,815.00	2,339.00
SHHA Expense	23,992.34	22,260.00	1,732.34
Total Expense	<u>206,769.39</u>	<u>220,820.00</u>	<u>-14,050.61</u>
Net Ordinary Income	-6,777.50	-16,230.00	9,452.50
Other Income/Expense			
Other Expense			
Income Tax	-5,821.51	-3,140.00	-2,681.51
Total Other Expense	<u>-5,821.51</u>	<u>-3,140.00</u>	<u>-2,681.51</u>
Net Other Income	<u>5,821.51</u>	<u>3,140.00</u>	<u>2,681.51</u>
Net Income	<u><u>-955.99</u></u>	<u><u>-13,090.00</u></u>	<u><u>12,134.01</u></u>