

BOARD MEETING MINUTES
SHHA Monthly Board Meeting August 9, 2017 at 7 p.m.
Prepared by Betsy Rodriguez

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. A quorum was present.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

| | P | A | E | | P | A | E | | P | A | E |
|---------------------------------|---|---|---|----------------|---|---|---|--------------|---|---|---|
| President – Joe Pappé | X | | | Carnie Abajian | X | | | Marion Simon | X | | |
| Vice President – Emily Rudin | X | | | Don Aunapu | | | E | Bob Thomas | X | | |
| Secretary – Bob Bower | X | | | Dave Mottle | X | | | Dick Wavrik | X | | |
| Treasurer – Woody Farber | X | | | Hugh Prather | X | | | Bill Wiley | | | E |

Guests: Bill and Sue Ingles

3. **JULY MEETING MINUTES APPROVAL:** The July Board Meeting minutes were distributed via email on July 14, 2017. Motion to approve. Approved.
4. **OFFICER REPORTS**
 - a. President (Joe Pappé):
 - (1) The Board welcomed Jessica Seeley as our new office staff member.

- (2) At the August Executive Committee meeting it was agreed to move forward with court action on 867-G Tramway Lane Court. The Board discussed the violation and the status of the file. A motion was made to move forward with court action.

| |
|--|
| Motion: To move forward with court action on covenant violation at 867-G Tramway Lane Court. |
|--|

| |
|-----------|
| Approved. |
|-----------|

| |
|----------------|
| 2017-8-9-1 GEN |
|----------------|

- (3) 563 Black Bear Loop lawsuit status update. SHHA attorney has submitted the Notice of Completion of Briefing to the Court, and the Court set a hearing on the Motion for Attorney Fees for September 6, 2017 at 10:30 am.
- (4) The Executive Committee discussed looking into upgrading the security system for the office. Bob Bower has started researching upgrades. Dave Mottle will look into the safety portion.
- (5) New Board members are still needed. The second of a series of articles from the President has been submitted for the September GRIT.
- (6) The volunteer luncheon will be held at El Patron on October 21, 2017.

- (7) An anonymos homeowner letter was discussed. Some information will be included in the next GRIT regarding the policy of submitting letters and articles.
- (8) The SHHA Rental Agreement is being negotiated.

b. Vice-President (Emily Rudin):

- (1) Discussion of Summary of Action Items for SHHA 2018 Annual Meeting (document dated March 9, circulated to BOD previously). Board volunteers will be invited to form a small planning group to work with Emily during September on the February 2018 Annual Meeting. The Board will vote in October on the planning group's proposed format and agenda.

c. Secretary (Bob Bower):

- (1) The minutes of the July Board Meeting were distributed via email July 14, 2017.

d. Treasurer (Woody Farber):

- (1) The July financial reports were emailed to the Board for review and acceptance. A motion was made to accept the financial reports as distributed.

| |
|--|
| <p>MOTION: To accept the July 2017 financial reports as distributed.</p> |
|--|

| |
|-----------------|
| <p>Approved</p> |
|-----------------|

| |
|----------------------|
| <p>2017-8-9-2 FC</p> |
|----------------------|

- (2) The Annual Financial Review was presented to the Executive Committee at their August meeting and was approved as submitted.

5. COMMITTEE REPORTS

a. Architectural Control Committee (ACC) (Bob Bower):

- (1) The minutes of the July 5 and July 19 meetings were emailed to the Board.
- (2) ACC Application Approvals for July 2017: 19
- (3) August GRIT article: Construction Courtesy and Safety in Sandia Heights
- (4) The new master color guide was approved.
- (5) Committee Membership: 7 members
- (6) Requests for EC and Board Action: None

b. Covenant Support Committee (CSC) (Dick Wavrik):

- (1) The minutes of August 1 were emailed to the Board.
- (2) There was no meeting in July since the June 6 meeting was moved to June 27 .
- (3) There are 4 violations open.
- (4) The homeowner at 563 Black Bear Road has completed the repainting of roof and has satisfied the ACC requirements per the approval letter. SHHA attorney has submitted the Notice of Completion of Briefing to the Court and the Court set a hearing on the Motion for Attorney Fees for September 6, 2017 at 10:30 am.
- (5) August GRIT Articles:
 - a. Help Us Help You
 - b. Room Rental
- (6) Committee Membership: 10 members. We have three new members on the committee.

- c. Community Service & Membership (CS&M) (Executive Committee): No Meeting.
- d. Communications & Publications (C&P) (Executive Committee): No Meeting.
- e. Parks & Safety (P&S) (Dave Mottle):
 - (1) The status of the County installing the new security signs is still pending. The date is yet to be determined. Dave will draft a letter for the President to sign to Commissioner Lonnie Talbert and will also schedule a meeting with Don Briggs, Bernalillo County Public Works.
- f. Nominating Committee (NC) (Emily Rudin):
 - (1) We have a candidate that will be interviewed.

- 6. UNFINISHED BUSINESS, Action Items from last Board Meeting:
 - a. **BOD:** Inform the Nominating Committee of potential Board members. **ONGOING**
 - b. **P&S:** Bernalillo County Traffic Department to install security signs. **ONGOING**
 - c. **OFFICE:** Obtain availability and pricing for the Volunteer Luncheon in October. **CLOSED**

- 7. NEW BUSINESS: ACTION ITEMS RESULTING FROM THIS MEETING:
 - a. P&S: Draft letter to Commissioner Lonnie Talbert and schedule a meeting with Don Briggs.
 - b. P&S: Dave Mottle to look into safety aspects for the office.
 - c. EC: Bob Bower to look into security upgrades for the office.

8. ANNOUNCEMENTS: None

9. NEXT MEETING: September 13, 2017.

10. ADJOURNMENT: 8:00 pm

Joe Pappé, President

Date

Bob Bower, Secretary

Date

Signatures on file in the SHHA Office