

BOARD MEETING MINUTES
SHHA Monthly Board Meeting September 13, 2017 at 7 p.m.

Prepared by Jess Seeley

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the Vice President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. A quorum was present.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Joe Pappé			X	Carnie Abajian	X			Bob Thomas	X		
Vice President – Emily Rudin	X			Don Aunapu			X	Dick Wavrik	X		
Secretary – Bob Bower	X			Hugh Prather	X			Bill Wiley	X		
Treasurer – Woody Farber	X			Marion Simon	X						

Guest: Dylan Jordan

3. **AUGUST MEETING MINUTES APPROVAL:** The August Board Meeting minutes were distributed via email on August 11, 2017. Motion to approve. Approved.
4. **OFFICER REPORTS**
 - a. President (Joe Pappé): None.
 - b. Vice President (Emily Rudin):
 - (1) There have been a few responses from members to calls for committee and Board volunteers. Board members are still needed.
 - (2) The EC and Board have sent two written responses to residents’ suggestions on how to recruit new volunteers.
 - (3) SHHA resident submitted an email regarding private property concerns; response by Bill Wiley is pending.
 - (4) EC developing procedures for possible shutdown of SHHA. A motion was made to move into Executive Session.

MOTION: To move into Executive Session.

Approved.

2017-09-13-1 GEN

Executive Session was started at 7:10 pm
 Executive Session ended at 7:21 pm

- (5) Planning during October by Board subcommittee for Annual Meeting in February 2018. Will be presented to Board in November for approval. Emily will chair the Annual Meeting subcommittee. Carnie Abajian, Hugh Prather, and Bob Bower will work with Emily on the subcommittee.
- (6) Dave Mottle has resigned from the Board and chairmanship of Parks & Safety Committee effective immediately. Bill Wiley has agreed to chair the P&S Committee.

- c. Secretary (Bob Bower):
 - (1) The minutes of the August Board Meeting were distributed via email August 11, 2017.
- d. Treasurer (Woody Farber):
 - (1) The August financial reports were emailed to the Board for review and acceptance. A motion was made to accept the financial reports as distributed.

MOTION: To accept the August 2017 financial reports as distributed.

Approved.

2017-9-13-2 FC

- (2) The EC has approved no change in advertisers' rates for 2018.
 - (3) Woody will oversee updates for 2018 SHHA Resident Guide and Directory this fall.
 - (4) The 2018 budget process has begun. The committee chairs have been asked to submit their 2018 committee budget requests by September 29th, 2017.
 - (5) Annual review by Board and committee chairs of:
 - a. SHHA Rules and Regulations for the Association*
 - b. SHHA Policies and Guidelines for Board and Committee Members*
- *Due to Office by November 5 for Board approval at the November 8 meeting.

5. COMMITTEE REPORTS

- a. Architectural Control Committee (ACC) (Bob Bower):
 - (1) Minutes of the August 16th and 30th meetings were emailed to the Board.
 - (2) ACC Application Approvals for August 2017: 34
 - (3) September GRIT articles:
 - a. New Color Reference to Better Meet Your Needs!
 - b. Choosing Your Contractor
 - (4) Committee Membership: 7 members with a possibility of 1 or 2 more.
 - (5) Requests for EC and Board Action: None
- b. Covenant Support Committee (CSC) (Dick Wavrik):
 - (1) Minutes of September 5th meeting were emailed to the Board.
 - (2) 5 violations are currently open.
 - (3) 563 Black Bear Road - the Court vacated the Sept. 6, 2017 hearing on SHHA's motion for attorney fees and reset it for October 12, 2017. It also set the hearing on the proposed order regarding the Court's rulings on June 5, 2017 for October 12th, to begin at 9:40 am. Covenants do not entail recovery of attorney's fees.
 - (4) 867-G Tramway Lane Court – SHHA attorney has filed a verified complaint for declarative judgment, enforcement of covenants, permanent injunction and equitable relief with the State of New Mexico, County of Bernalillo Second Judicial District Court, pending the homeowner being served with the Court documents. Two attempts to serve papers have been unsuccessful.

- (5) There was a discussion about asking CSC to recommend a list of suggested covenant amendments. Dick Wavrik will refer this back to the CSC.
 - (6) September GRIT Articles:
 - a. Questions & Answers about Your Covenants
 - (7) Committee Membership: 10 members.
- c. Community Service & Membership (CS&M) (Executive Committee): No Meeting.
 - d. Communications & Publications (C&P) (Executive Committee): No Meeting.
 - e. Parks & Safety (P&S): None.
 - f. Nominating Committee (NC) (Emily Rudin):
 - (1) Status of efforts to build slate of officers, add members to the Board, and recruit volunteers for committees. Request that all committee chairs notify NC chair of new volunteers.
6. UNFINISHED BUSINESS, Action Items from last Board Meeting:
- a. **BOD:** Inform the Nominating Committee of potential Board members. **ONGOING**
 - b. **P&S:** Bernalillo County Traffic Department to install security signs. Bill Wiley will check on status of installation (when and near what intersections). **ONGOING**
 - c. **P&S:** A letter was not drafted to Commissioner Lonnie Talbert and a meeting was not scheduled with Don Briggs, Bernalillo County Public Works, since the County has moved forward and is installing the security signs. **CLOSED**
 - d. **P&S:** Bill Wiley will look into safety upgrades for the office. **ONGOING**
 - e. **EC:** Bob Bower has looked into security upgrades for the office. **ONGOING**
7. NEW BUSINESS: ACTION ITEMS RESULTING FROM THIS MEETING:
- a. **CSC:** Dick Wavrik will ask CSC to recommend a list of suggested covenant amendments.
 - b. **FC:** The committee chairs have been asked to submit their 2018 committee budget requests by September 29th, 2017.
 - c. **Board and Committee Chairs:** Review the SHHA Rules and Regulation for the Association and the Policies and Guideline for Board and Committee Chairs. Due to the office by November 5.
8. ANNOUNCEMENTS: O’Beans will be moving into 2-C before the end of the year.
9. NEXT MEETING: October 11, 2017.
10. ADJOURNMENT: 8:19 pm

Emily B. Rudin, Acting President

Date

Bob Bower, Secretary

Date

Signatures on file in the SHHA Office