

BOARD MEETING MINUTES
SHHA Monthly Board Meeting January 10, 2018 at 7 p.m.

Prepared by Jess Seeley

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office, 2-B San Rafael NE, Albuquerque, NM. A quorum was present.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Joe Pappé	X			George Chen	X			Craig Newbill	X		
Vice President – Emily Rudin	X			Judy Durzo			X	Hugh Prather	X		
Secretary – Bob Bower	X			Walter Forman	X			Travis Rich	X		
Treasurer – Woody Farber	X			Cheryl Iverson	X			Marion Simon	X		
Carnie Abajian	X			Martin Kirk	X			Bob Thomas	X		
Stephen Baca	X			Phil Krehbiel			X	Bill Wiley	X		

Guests: Pamela Johnson-Lane, Steve Rogers

3. **DECEMBER MEETING MINUTES APPROVAL:** The December Board Meeting minutes were distributed via email on December 14, 2017. A motion was made to approve the minutes. Minutes were approved.
4. **OFFICER REPORTS:**
 - a. **President (Joe Pappé):**
 - (1) 2018 Annual Meeting PowerPoint Presentation. A motion was made to approve the 2018 SHHA Annual Meeting Procedures of Conduct.

<p>Motion: To approve the 2018 Annual Meeting Procedures of Conduct. Approved. 2018-1-10-1 GEN</p>
--

- (2) 2018 Annual Meeting Reports Packet. The packet will be emailed to all members on email alert list and be posted on the SHHA website. Questions will be submitted at the Annual Meeting and answered formally either at the Annual Meeting or deferred as necessary. A motion was made to approve the packet.

<p>Motion: To approve the 2018 Annual Meeting Reports Packet. Approved. 2018-1-10-2 GEN</p>

- (3) 2018 Annual Meeting Reports Packet email and February GRIT article.
- (4) Approval of track-changes for the SHHA Rules and Regulations and Policies and Guidelines. A motion was made to approve the revisions.

Motion: To approve the revisions to the SHHA Rules and Regulations and Policies and Guidelines. Approved. 2018-1-10-3 GEN

- (5) BOD attendance at the Annual Meeting. Board members were asked to advise the Office if they are unable to attend.
- (6) Association member response to Annual Meeting agenda. A discussion was held.

b. Vice President (Emily Rudin):

- (1) Goals, plans, and roles for the Annual Meeting were summarized. A list of responsibilities for which BOD volunteers are needed was circulated in the BOD Meeting Packet. Volunteers for as-yet unassigned tasks were all assigned at the January Meeting.
- (2) An illustrated announcement of the Annual Meeting was submitted for publication in the February *GRIT*. An illustrated bill stuffer was also submitted to Sandia Heights Services for inclusion in the late-January water bill.

c. Secretary (Bob Bower):

- (1) The minutes of the December Board Meeting were distributed via email on December 14, 2017.

d. Treasurer (Woody Farber):

- (1) The December Financial Report was emailed to the Board on January 5 for review. The Financial Report was discussed and a motion was made to accept it.

Motion: To accept the December Financial Report. Accerted. 2018-1-10-4 FC

- (2) The draft 2018 budget was emailed to the Board in December. Discussion was held and it was approved.
- (3) The final 2018 Budget was emailed to the Board on January 5 for review. The revisions were discussed and a motion was made to approve the final budget.

Motion: To approve the Final 2018 Budget. Approved. 2018-1-10-5 FC
--

5. COMMITTEE REPORTS

a. Architectural Control Committee (ACC) (Bob Bower):

- (1) The minutes for the January 3 meeting were emailed to the Board.
- (2) ACC Application Approvals for December 2017: 7 (Total for 2017: 276)
- (3) GRIT Article for the January issue: Summary of ACC Articles Published in 2017

- (4) Committee Membership: 6 members
- (5) Requests for EC/Board Action: None

b. Covenant Support Committee (CSC) (Bob Thomas):

- (1) The minutes of the January 2 meeting were emailed to the Board on January 8.
- (2) There is 1 violation open.
- (3) 867-G Tramway Lane Court: On November 8, the SHHA attorney filed the motion to deem the Requests for Admission admitted. Bob Bower spoke with a neighbor of the homeowner at 867-G Tramway Lane Court to try to see if she can start a dialogue and hopefully resolve the issue. There has been no response from the neighbor. SHHA attorney will put the case on hold indefinitely and will take no further action until she has authority to move forward on this case or dismiss it. Judy Christ will contact Bernalillo County Environmental Health, Mental Health, or appropriate agency to see if they can be of assistance and will report back to the CSC at the February CSC meeting.
- (4) GRIT Articles for the January issue: CSC Legal Action by Judy Christ
- (5) Committee Membership: 9 members
- (6) Requests for EC/Board Action: None

c. Community Service & Membership (CS&M) (Executive Committee): No Meeting.

d. Communications & Publications (C&P) (Executive Committee): No Meeting.

e. Parks & Safety (P&S) (Bill Wiley):

- (1) Meeting scheduled for January 11 at 9:30 am.
- (2) Placement of additional security signs was discussed at the December Board Meeting and more details were provided at the January Board Meeting. Two additional signs and hardware will be purchased by the P&S Committee and installed by Bernalillo County.
- (3) The dog waste station on the west side of Tramway Blvd. was discussed.
- (4) The use of portable electronic speed signs is still being discussed.
- (5) Submitted request to NMDOT to adopt a mile of Tramway Blvd. to clean up trash.
- (6) Committee Membership: 6 members

f. Nominating Committee (NC) (Emily Rudin): No Report.

6. UNFINISHED BUSINESS: Action Items from last Board Meeting:

- a. **BOD:** Inform the Nominating Committee of potential Board members. **ONGOING**
- b. **P&S:** Bill Wiley will continue to look into safety upgrades for the office; status report on office safety upgrade. **ONGOING**
- c. **P&S:** Will call the County about portable speed radar detectors for placement at various locations in Sandia Heights. **ONGOING**
- d. **Officers and Committee Chairs:** Officer and Committee Reports due to the EC by January 3 for the Annual Meeting in February. **CLOSED**

7. NEW BUSINESS: Action Items Resulting from this Meeting: None

8. ANNOUNCEMENTS:

9. NEXT MEETING: No Board Meeting in February due to SHHA Annual Meeting on February 17, 2018.

10. ADJOURNMENT: 8:15 pm

Woody Farber, President

Date

Walter Forman, Secretary

Date

Signatures on file in the SHHA Office