

BOARD MEETING MINUTES
SHHA Monthly Board Meeting SEPTEMBER 9, 2020 at 7:00 PM

Prepared by Betsy Rodriguez

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the President at 7:02 PM via zoom video meeting. A quorum was present.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Elwood “Woody” Farber	X			Joe Boyce	X			Fenton McCarthy	X		
Vice President – Susan McCasland	X			George Chen	X			Matt Pedigo	X		
Secretary – Travis Rich	X			David Crossley	X			Mike Pierce	X		
Treasurer – Cheryl Iverson	X			Elizabeth Edgren	X			Bob Thomas	X		
Dale Arendt	X			Roger Hagenruber	X			Randy Tripp	X		
Stephen Baca	X			Robert Hare	X						
Bob Bower	X			Martin Kirk	X						

Guest(s): None

3. **AUGUST MEETING MINUTES APPROVAL:** The August 12, 2020 Board Meeting Minutes were emailed to the Board on August 19, 2020. A motion was made and seconded to approve the minutes.

Motion: To approve the August 12, 2020 Board Meeting Minutes. Approved - Unanimous

2020-9-9-1 GEN

4. **OFFICER REPORTS:**

a. **President (Woody Farber):**

(1) **Attorney Opinions**

- a. **Resident Code of Conduct:** SHHA attorney has given her legal opinion on this matter, as detailed in Paragraph 4.1 Conduct of Residents in the SHHA Rules and Regulations for the Association. The conduct of residents broadly prohibits residents from engaging in any abusive, harassing, or disruptive behavior, including intimidation or aggression against the Board or SHHA staff while on SHHA premises and/or during any interaction with SHHA volunteers and/or staff. The first step in addressing conduct that violates the resident code of conduct is to ask the offending resident to cease and desist the prohibited conduct.
- b. **Potential liability for shared events:** SHHA attorney has given her legal opinion on SHHA’s exposure to liability predicated upon its use of volunteers. SHHA has the responsibility for the volunteers, and the volunteers are covered under the current SHHA insurance policy. SHHA attorney is researching shared responsibility and liability if SHHA assists a group or organization in their event.

- (2) Response to SHHA member, re: Board not fulfilling its responsibilities: A response email has been sent.
- (3) New Administration COVID-19 guidelines: The guidelines have been relaxed to no more than 10 people (mass gatherings). At the Committee Chairs discretion, they will decide how and when to meet. David Crossley mentioned that at the ACC meeting held September 2 the board room seemed to have an issue with the air flow and filtration system. Woody will talk to our landlord regarding this concern. This will help determine if other measures are needed.
- (4) Planning for 2021 Annual Meeting: A draft Annual Meeting plan is required by the November Board meeting so the Board can approve the final agenda at its December meeting. Stephen Baca will lead this effort along with his committee. Stephen and Woody will meet to discuss this further.

b. Vice President (Susan McCasland): No Report

c. Secretary (Travis Rich):

- (1) The August 12, 2020 Board Meeting Minutes were distributed via email on August 19, 2020.
- (2) The September GRIT was approved on August 17, 2020.

d. Treasurer (Cheryl Iverson):

- (1) The August financial reports were emailed to the Board for review. A motion was made and seconded to accept the financial reports as distributed.

Motion: To accept the August financial reports as distributed.
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Accepted - Unanimous

2020-9-9-2 FC

- (2) Cheryl's term as Treasurer will end at the 2021 Annual Meeting, and she will no longer serve on the Board. Anyone interested in the Treasurer position should contact Susan McCasland.

5. COMMITTEE REPORTS:

a. Architectural Control Committee (ACC) (Bob Bower):

- (1) The September 2 minutes were emailed to the Board.
- (2) ACC application approvals for August 2020: 29
- (3) GRIT article for the September issue: No article submitted.
- (4) Committee Membership: 6 members
- (5) Requests for EC/Board Action: None

b. Covenant Support Committee (CSC) (Bob Thomas):

- (1) There are currently 15 violations open.
- (2) We closed 3 violations since our meeting on September 1.
- (3) GRIT article for the September issue:
 - a. Covenant Support Committee (CSC) Needs Volunteers
 - b. Light Pollution
- (4) RV violation: New SHHA attorney has been assigned to the case and is submitting documents to the Bernalillo County Second Judicial Court.
- (5) Committee Membership: 7 members
- (6) Request for EC/Board Action: None

- c. Community Service & Membership (CS&M) (Stephen Baca):
 - (2) The Committee has not met since its last meeting on March 2.
 - (3) GRIT article for the September issue: No article submitted.
 - (4) Committee Membership: 9
 - (5) Requests for EC/Board Action: None

- d. Communications & Publications (C&P) (Susan McCasland):
 - (1) The layout for the October GRIT is in progress.
 - (2) No C&P committee meeting is currently scheduled. No committee member has expressed a need.
 - (3) GRIT article for the September issue:
 - a. Two historical articles from 1980 and 1986 GRITS
 - b. It's not too late to participate in the 2020 Census!
 - (4) 2021 Resident Guide and Directory: Elizabeth Edgren has agreed to manage this effort.
 - (5) September GRIT: Responded to a complaint regarding grammatical errors.
 - (6) The committee chair has been serving as the Zoom host for SHHA's virtual meetings.
 - (7) Committee Membership: 6 members
 - (8) Request for EC/Board Action: None

- e. Parks & Safety (P&S) (Travis Rich):
 - (1) There was no meeting scheduled for September.
 - (2) Progress report for on-going projects:
 - a. Solar driven charging station: The person suggesting SHHA consider the installation of a solar powered electric car charge station at or near Jason Park was notified that we will not go forward on this request.
 - b. Proposal by Bernalillo County Parks & Recreation (BC P&R) to remove 2 of 4 cottonwood trees from Little Cloud Park: Received confirmation from Tom Thorpe, BC Communication Service Administrator that the intention of the removal of trees will occur only if necessary after exhaustion of other options fail, such as back filling with soil or tree bark.
 - (3) GRIT article for the September issue:
 - a. Legal Bow Hunting in Cibola
 - b. Join in the semiannual SHHA Trash Pickup along Tramway
 - (4) Committee Membership: 9 members
 - (5) Requests for EC/Board Action: None

- f. Nominating Committee (NC) (Susan McCasland):
 - (1) The Executive Committee needs candidates for all positions in 2021: president, vice president, secretary, treasurer. If you have any interest in any of these positions, please let Susan know. We need to have a slate to present to the Board at the December Board meeting.

- 6. UNFINISHED BUSINESS: Action Items from last Board Meeting:
 - a. Woody: Will get legal opinion regarding what level of partnership creates SHHA potential liability. (from March Board Meeting, Community Service and Membership, 8. C. #5). Legal memo covering SHHA volunteer participation in events has been received. **CLOSED** Pending additional opinion on shared responsibility/liability in assisting a group or organization in their event. **OPEN**

b. P&S Chair: will draft a letter to BC P&S; signed by both P&S Chair and Woody. Under P&S Report, letter sent. **CLOSED**

c. P&S Chair and Joe Boyce are tasked to head a subgroup to gather information/data regarding security cameras and bring the information to the Board.

Update by Joe Boyce: Communication with Board members and with Bernalillo County has been made and information has been gathered. There were several considerations, cost, privacy, and liability concerns to name a few. In the end analysis, the subgroup felt that given the findings, there was no support for installing SHHA owned or supported systems at this time. Joe will compose an article for a future GRIT with his findings and conclusions. **CLOSED**

7. NEW BUSINESS: None

8. ACTION ITEMS RESULTING FROM THIS MEETING:

a. **Stephen and Woody:** Will discuss the 2021 Annual Meeting.

b. **Board:** Contact Susan if you are interested in an Officer position. Everyone is encouraged to consider one of these positions.

c. **Woody:** Will check with landlord on the air flow/filtration system in our suite.

d. **Joe Boyce:** Will put together an article for a future GRIT regarding security camera considerations.

9. ANNOUNCEMENTS:

a. P&S has scheduled their trash pickup for September 26 at 9am. They will meet at the SHHA office.

10. NEXT MEETING: The next Board meeting is scheduled for October 14, 2020.

11. ADJOURNMENT: 8:00 pm

Woody Farber, President

Date

Travis Rich, Secretary

Date

Signatures on file in the SHHA Office