

BOARD MEETING MINUTES
SHHA Monthly Board Meeting March 9, 2022, at 6:30 PM
Prepared by Betsy Rodriguez

1. CALL TO ORDER: The monthly SHHA Board Meeting was called to order by the President at 6:30 PM via Zoom meeting. A quorum was present.
2. ROLL CALL: (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Roger Hagengruber	X			Elizabeth Edgren	X			Mike Pierce			X
Vice President – Dale Arendt			X	Tracey Goodrich			X	Hugh Prather	X		
Secretary – Martin Kirk	X			Robert Hare	X			Bob Thomas	X		
Treasurer – Randy Tripp	X			Fenton McCarthy			X	Rick Thomson	X		
Joe Boyce	X			Susan McCasland	X						
David Crossley	X			Kathleen McCaughey	X						

Guest(s): Marlene Flor. Marlene was welcomed to the meeting.

3. JANUARY MEETING MINUTES APPROVAL: The January 12, 2022, Board Meeting Minutes were emailed to the Board on January 19, 2022. A motion was made and seconded to approve the minutes. No discussion was held.

Motion: To approve the January 12, 2022, Board Meeting Minutes.

Approved - Unanimous

2022-3-9-1 GEN

4. FEBRUARY ANNUAL MEETING MINUTES APPROVAL: The February 19, 2022, Annual Meeting Minutes were emailed to the Board on February 28 and March 1, 2022. A Motion was made and seconded to approve the minutes. No discussion was held.

Motion: To approve the February 19, 2022, Annual Meeting Minutes.

Approved - Unanimous

2022-3-9-2 GEN

5. OFFICER REPORTS:

a. **President (Roger Hagengruber):**

- (1) Office personnel: Teresa Gonzales will be leaving the SHHA office. She was thanked for her time with us. Anna Diaz will be taking Teresa's position.
- (2) Revisit of the Bylaws: The Bylaws were approved at the annual meeting. We will put together a study group to review the bylaws for grammar, legal aspects, and clarity. We are looking for volunteers to join this group. Board members as well as SHHA members are encouraged to join. You may contact the office if you are interested. The study group should be ready to move forward in April. Once the group has met and it is decided that

there are substantial changes noted, we will bring those to the Board and discuss the possibility of a special meeting of the membership to approve those Bylaws. If there are minor changes or not significant in terms of operational implementation, we will wait until next year's annual meeting to present them to the membership. Susan will publish a notification in the next GRIT requesting SHHA member residents to volunteer for the Bylaws Study Group.

(3) SHHA attorney: Our SHHA attorney has confirmed that she will no longer represent SHHA after this year. We are in the process of looking for new legal counsel.

b. **Vice President (Dale Arendt):** No Report.

c. **Secretary (Martin Kirk):**

(1) The January 12, 2022, Board Meeting Minutes were distributed via email on January 19, 2022.

(2) The February 19, 2022, Annual Meeting Minutes were distributed via email on February 28 and on March 1, 2022.

(3) The February GRIT was approved on January 17, 2022, and the March GRIT was approved on February 5, 2022.

d. **Treasurer (Randy Tripp):**

(1) The January and February financial reports were emailed to the Board for review on March 4, 2022. A motion was made and seconded accept the January and February financial reports as distributed.

Motion: To accept the January and February financial reports as distributed.

Accepted - Unanimous

2022-3-9-3 FC

(2) SHHA Membership Dues: Since notice of the dues increase has been posted on the website and homeowners have been informed via the GRIT newsletter, a motion was made and seconded to increase the SHHA membership dues from \$8.50 to \$9.00 effective April 1, 2022. No discussion held.

Motion: To increase the SHHA membership dues from \$8.50 to \$9.00 per month effective April 1, 2022.

Accepted - Unanimous

2022-3-9-4 FC

6. COMMITTEE REPORTS:

a. **Architectural Control Committee (ACC) (David Crossley):**

(1) The January 19th, February 2nd, February 16th, and March 2nd minutes were emailed to the Board.

(2) ACC application approvals for January: 12

(3) ACC application approval for February: 24

(4) GRIT article for the February issue: None.

- (5) Committee Membership: 8 members. We may be losing Mike Pierce as a member.
The ACC is in need of new volunteers.
 - (6) Request for EC/Board Action: None.
 - (7) **David Crossley:** Will submit a GRIT article on sheds. **Action Item Open.**
 - (8) **David Crossley:** Will submit a GRIT article that will summarize some of the actions dealing with the most egregious violations. **Action Item Open.**
- b. Covenant Support Committee (CSC) (Bob Thomas):**
- (1) Meetings were held on February 1st and on March 1st.
 - (2) As of March 3rd, 6 files have been closed.
 - a. 3 – RVs, truck/camper
 - b. 3 – Not valid
 - (3) As of March 3rd, there are currently 10 complaint files open.
 - (4) GRIT article for the February issue: Summary of CSC Articles Published in 2021
 - (5) Committee Membership: 8 members. New board member Kathleen McCaughey has joined the CSC.
 - (6) Request for EC/Board Action: None.
- c. Community Service & Membership Committee (CS&M) (Elizabeth Edgren):**
- (1) The Committee met on February 23rd; minutes were email to the Board February 28th.
 - (2) GRIT article for the February issue: None
 - (3) Committee Membership: 4 members. We welcomed new board member Rick Thomson to the committee. We are still looking for more volunteers, at least to help with specific activities or projects.
 - (4) Request for Board clarification: On our website, under Renters and Membership Benefits, we say, (if dues are paid for the property) “Renters are eligible for all SHHA membership benefits except voting privileges and filing covenant violation complaints.” So, shouldn’t it follow that Renters are eligible to get email alerts, The GRIT, and Participating Merchant Key Tags? We currently limit these services to Members only. Discussion was held. Elizabeth will email Roger and the office these questions/comments so that they can be considered and discussed during the bylaws study group sessions.
- d. Communications & Publications Committee (C&P) (Susan McCasland):**
- (1) There was no meeting held in held in February.
 - (2) The layout for the April 2022 GRIT is in progress. Reminder: The GRIT has expanded this year by 4 pages to accommodate more ads and more articles and photographs. Keep those inputs coming—we now have plenty of space for them!
 - (3) GRIT articles for the February issue: SHHA Annual Meeting; Have You Seen the New Wildfire Signs?; Tramway, Circa 1969; Are You Signed Up for Email Alerts?; Our Backyard Antenna Farm; Bears in the Sandia Mountains; Some Factoids About Valentine's Day; Monthly Fun Facts. If you have a tip/hack or a fun fact or two, send them to Susan.
 - (4) The March GRIT content was the Annual Report from the Board to members.
 - (5) The C&P Committee members have reviewed the committee charter and have no changes to it.
 - (6) C&P participated in and presented at the 2022 Annual Meeting
 - (7) Committee Membership: 5 members.

- (8) Copyright letter: A notification letter was received from an organization that looks for copyright violations on behalf of a French company that was claiming a copyright on a photo, a burning house, we had used that was taken from a YouTube video. There is a disclaimer at the end of the video that says it includes copyrighted material that may be used for educational purposes. A reply letter was sent to that company.
- (9) Request for EC/Board Action: None.

e. **Parks & Safety Committee (P&S) (Joe Boyce)**

- (1) The January 25th and February 22nd minutes were emailed to the Board.
- (2) GRIT article for the February issue: None.
- (3) Committee Membership: 6 members. New board member Kathleen McCaughey has joined P&S as well as Bill Ingles and Valerie Rappaport.
- (4) Wildfire brochures: Wildfire brochures will be included as a bill stuffer in the Sandia Heights Services monthly statement.
- (5) Request for EC/Board Action: To change the Parks and Safety Committee name to Environment and Safety Committee. A motion was made and seconded to change the Committee name. No discussion was held.

Motion: To change the Parks and Safety Committee name to Environment and Safety Committee.
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Approved - Unanimous

2022-3-9-5 P&S

f. **Nominating Committee (NC) (Dale Arendt): Dale was not present; this will be deferred until next month's meeting.**

- (1) Nominating Committee Strategy for 2022:

7. **UNFINISHED BUSINESS: Action Items from last Board Meeting:**

- a. **Board:** Was asked to reach out to their neighbors and encourage them to become involved in their community by joining the Board. Anyone interested should contact Dale. **OPEN**
- b. **Committee Chairs:**
 - 1.) Inventory boxes of hardcopy documents in the office storage room. **Update:** Only one box is pending review. The task should be completed before the next Board meeting. **OPEN**
- c. **David Crossley:** Respond to questions:
 - 1.) The SHHA website has additional documents that have been created beyond what is filed with Bernalillo County. These documents include the landscaping guidelines. While these documents may be informational, how can they be enforceable by the Covenant and Architectural Control Committees given that they are not part of the official covenants? **Update:** The guidelines were approved at the August Board meeting as a Community Document. David will send a response to the homeowner that asked this question. Response sent via email to homeowner. **CLOSED**
- d. **Board:** Was asked to consider volunteering to review and revise the Bylaws. Anyone interested should contact Roger Hagenruber. **Update:** Roger has drafted updates to areas of the Bylaws. The Bylaws will be submitted to the Board early February for review. **CLOSED**

8. **NEW BUSINESS:** None.
9. **ACTION ITEMS RESULTING FROM THIS MEETING:**
 - a. **Susan:** will publish a notification in the next GRIT newsletter requesting SHHA member residents volunteer for the Bylaws Study Group.
 - b. **Elizabeth:** will email Roger and office comments/questions to be discussed and considered during the Bylaws Study Group sessions, refer to #6, c (4).
10. **ANNOUNCEMENTS:** We have a new technical support person, Joel Sexton.
11. **NEXT MEETING:** The next Board meeting is scheduled for April 13, 2022, at 6:30 pm via Zoom and the next meeting will be in person.
12. **ADJOURNMENT:** 7:38 pm.

Roger Hagengruber, President

Date

Martin Kirk, Secretary

Date

Signatures on file in the SHHA Office