

BOARD MEETING MINUTES
SHHA Monthly Board Meeting April 13, 2022, at 6:30 PM
Prepared by Betsy Rodriguez

1. CALL TO ORDER: The monthly SHHA Board Meeting was called to order by the President at 6:30 PM via Zoom meeting. A quorum was present.
2. ROLL CALL: (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Roger Hagenruber	X			David Crossley	X			Susan McCasland	X		
Vice President – Dale Arendt	X			Elizabeth Edgren	X			Kathleen McCaughey	X		
Secretary – Martin Kirk	X			Tracey Goodrich	X			Hugh Prather	X		
Treasurer – Randy Tripp	X			Robert Hare	X			Bob Thomas	X		
Joe Boyce	X			Fenton McCarthy			X	Rick Thomson	X		

Guest(s): Marlene Flor and Viki Teahan

3. MARCH MEETING MINUTES APPROVAL: The March 9, 2022, Board Meeting Minutes were emailed to the Board on March 21, 2022. A motion was made and seconded to approve the minutes.

Motion: To approve the March 9, 2022, Board Meeting Minutes.
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Approved - Unanimous

2022-4-13-1 GEN

4. OFFICER REPORTS:

a. **President (Roger Hagenruber):**

- (1) Proposed changes to the Elena Gallegos Open Space: Discussion was deferred until the Environment and Safety Committee portion of the reports. Vicki Teahan, SHHA member, will be giving a summary regarding the Elena Gallegos Open Space proposed project at that time.
- (2) The SHHA volunteer approach: The Executive Committee (EC) has discussed this topic. This is to inform the Board that we are in some jeopardy if we are unable to continue work on a volunteer basis. The Architectural Control Committee and the Covenant Support Committee have had quite a bit of work. If we continue to lose volunteers on these committees and do not get new volunteers, we may have to consider paid staff to support one or two of these committees. If we must move from our current volunteer approach to one that subsidizes these committees, we may have to consider raising our dues. We need volunteers on several of the committees to continue to do the work. We also need to continue to recruit at least one to three Board members a year to continue to stay viable.
- (3) Venue for future Board meetings: It is recognized that we have limited capacity in our conference room. If needed, we will consider using the Church of the Good Shepherd to accommodate a large attendance. This topic will be discussed again at the next EC meeting and brought back to the Board.
- (4) New attorney: We are currently looking at potential candidates for the SHHA attorney position that will be open by years end. The EC will be interviewing the candidates and report back to the Board on the status.

- b. **Vice President (Dale Arendt):** No report.
- c. **Secretary (Martin Kirk):**
 - (1) The March 9, 2021, Board Meeting Minutes were distributed via email on March 21, 2022.
 - (2) The April GRIT was approved on March 19, 2022.
- d. **Treasurer (Randy Tripp):**
 - (1) The March financial reports were emailed to the Board for review on April 8, 2022. A motion was made and seconded to accept the March financial reports as distributed.

Motion: To accept the March 2022 financial reports as distributed.

Accepted - Unanimous

2022-4-13-2 FC

5. COMMITTEE REPORTS:

- a. **Architectural Control Committee (ACC) (David Crossley):**
 - (1) The March 16 and April 6 minutes were emailed to the Board.
 - (2) ACC application approvals for March: 28
 - (3) GRIT article for the April issue: None.
 - (4) Committee Membership: 8 members. We have a member that will be leaving the committee, and one will be phasing out his workload; committee members are needed.
 - (5) We have a legal action in progress.
 - (6) Request for EC/Board Action: None.
 - (7) **David Crossley:** Will submit a GRIT article on sheds. **Action Item Open.**
 - (8) **David Crossley:** Will submit a GRIT article that will summarize some of the actions dealing with the most egregious violations. **Action Item Open.**
- b. **Covenant Support Committee (CSC) (Bob Thomas):**
 - (1) A meeting was held on April 5th.
 - (2) As of April 7th, 5 files have been closed.
 - a. 1 – Truck/camper
 - b. 3 – Not valid
 - c. 1 – Unshaded flood lights
 - (3) As of April 7th, there are currently 14 complaint files open.
 - (4) GRIT article for the April issue: Sandia Heights Lighting; File a Bernalillo County Complaint Online, by Phone, or In-person
 - (5) Committee Membership: 8 members.
 - (6) Request for EC/Board Action: None.
- c. **Community Service & Membership Committee (CS&M) (Elizabeth Edgren):**
 - (1) The Committee met on March 30th; minutes were email to the Board April 4th.
 - (2) GRIT article(s) for the April issue: Springtime Garden Page
 - (3) Committee Membership: 4 members.
 - (4) June Event: Information was sent to the EC regarding SHHA Membership Appreciation Day Event scheduled for Sunday, June 5th from 1pm - 4pm at the Sandia Village Shopping Center. We have a short announcement in the May GRIT.

d. **Communications & Publications Committee (C&P) (Susan McCasland):**

- (1) There was no meeting held in March.
- (2) The layout for the May 2022 GRIT is completed.
- (3) GRIT articles for the April issue: A Farewell & A Welcome; Neighborhood Birds; SH Tips & Hacks; Monthly Fun Fact; Happy Easter!/Chag Pesach Samech!/Ramadan Mubarak!; Pets & Covid; Proper Septic System Care Makes Environmental and Economic Sense (Historical article). If you have a tip/hack or a fun fact or two, send them to Susan.
- (4) Committee Membership: 5 members.
- (5) Copyright letter: A notification letter was received in March from an organization that looks for copyright violations on behalf of a French company that was claiming a copyright on a photo, a burning house, we had used that was taken from a YouTube video. There is a disclaimer at the end of the video that says it includes copyrighted material that may be used for educational purposes. A reply letter was sent to that company last month. In addition, we replaced the photo in question in the archived GRIT on the website. We have since received another request for the compensation. The requesting company appears to be a legitimate agent for Agence France-Presse.
- (6) Request for EC/Board Action: See item 5. Send \$250.00 to PicRights International Inc. on behalf of Agence France-Presse. Alternative is to instead send the action to our lawyer to investigate, which would cost more than \$250.00 and might still require payment to PicRights. It was decided to hold off on any action at this time. Hugh Prather has volunteered to contact Suzanne Tombaugh, who has done a lot of work with non-profits and organizations. She will be able to assist in this matter. He will give her Susan's contact information to get in touch with her.

e. **Environment and Safety Committee (E&S) (Joe Boyce)**

- (1) The March 29th minutes were emailed to the Board on April 1st.
- (2) GRIT article(s) for the April issue: None.
- (3) Committee Membership: 6 members.
- (4) The E&S Committee would like to take an active role in the Elena Gallegos Education Center Feasibility Study. A summary was given, and discussion was held. It was the consensus of the Board that the E&S Committee move forward and take an active role in the Elena Gallegos Open Space Project.

Our purpose would be:

- Seek to better understand the study and solicit answers where we currently have questions with regards to size of facility, location of facility, lighting in parking lots, usage volumes, manpower support after opening to name a few.
 - To solicit/collate feedback from residents in Sandia Heights, and deal with facts and more accurate data.
 - Minimize view disturbances, crime, fire risk, trash, and other undesirable risks.
 - Offer recommendations to the city in hopes that the final outcome will have minimal impact on wildlife and residents, while offering open space and educational opportunities.
 - General impact to all of Sandia Heights summary letter.
- (5) Viki Teahan, SHHA homeowner guest, was welcomed and given the floor to give a summary and her concerns regarding the Elena Gallegos Open Space Proposed Project. She concluded notifying the Board that there would be an open town hall meeting with District 8 Representative, Trudy Jones, on Thursday, April 14th at 3 pm via Zoom. Vicki will send the zoom link that was shared with her for anyone interested in attending.

f. **Nominating Committee (NC) (Dale Arendt):**

- (1) Nominating Committee Strategy for 2022: Deferred until next meeting.
- (2) Board member Michael Pierce completed his three-year term in March. He will be moving; therefore, he could not commit to another three-year term. He had previously served on the Board six years for a total of nine years.
- (3) NC Charter: A motion was made and seconded to approve the update of the Nominating Committee charter; principle revision is to establish voting guidelines for virtual meetings.

Motion: To approve the update of the Nominating Committee Charter.

Approved - Unanimous

2022-4-13-3 NC

6. **UNFINISHED BUSINESS: Action Items from last Board Meeting:**

- a. **Board:** Was asked to reach out to their neighbors and encourage them to become involved in their community by joining the Board. Anyone interested should contact Dale. **OPEN**
- b. **Committee Chairs:**
 - 1.) Inventory boxes of hardcopy documents in the office storage room. **Update:** Only one box is pending review. Roger will complete that task before the next Board meeting. **OPEN**
- c. **Susan:** will publish a notification in the next GRIT newsletter requesting SHHA member residents volunteer for the Bylaws Study Group. Published in the April GRIT. **CLOSED.**
- d. **Elizabeth:** will email Roger and office comments/questions to be discussed and considered during the Bylaws Study Group sessions. **OPEN**

7. **NEW BUSINESS:** None.

8. **ACTION ITEMS RESULTING FROM THIS MEETING:** None.

9. **ANNOUNCEMENTS:** None.

10. **NEXT MEETING:** The next Board meeting is scheduled for May 11, 2022, at 7:00 pm at the SHHA office (in person).

11. **ADJOURNMENT:** 8:12 pm.

Roger Hagenruber, President

Date

Martin Kirk, Secretary

Date

Signatures on file in the SHHA Office