

BOARD MEETING MINUTES
SHHA Monthly Board Meeting June 8, 2022, at 6:30 PM

Prepared by Betsy Rodriguez

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the Vice President at 6:33 PM via Zoom meeting. A quorum was present.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Roger Hagengruber			X	David Crossley	X			Susan McCasland	X		
Vice President – Dale Arendt	X			Elizabeth Edgren	X			Kathleen McCaughey	X		
Secretary – Martin Kirk			X	Tracey Goodrich			X	Hugh Prather	X		
Treasurer – Randy Tripp	X			Robert Hare	X			Bob Thomas	X		
Joe Boyce	X			Fenton McCarthy		X		Rick Thomson	X		

Guest(s): Marlene Flor and Marsha Thole

3. **CONSENT AGENDA APPROVAL:**
 - a. May Meeting Minutes Approval
 - b. Secretary Report
 - c. Treasurer – June Financial Reports
 - d. Architectural Control Committee (ACC) Report.
 - e. Covenant Support Committee (CSC) Report.
 - f. Community Service & Membership (CS&M) Report.
 - g. Communications & Publications Committee (C&P) Report.
 - h. Environment and Safety (E&S) Report.

A motion was made and seconded to approve the June 8, 2022, Consent Agenda.

Motion: To approve the June 8, 2022, Consent Agenda. Approved - Unanimous
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2022-6-8-1 GEN

4. **MAY MEETING MINUTES APPROVAL:** The May 11, 2022, Board Meeting Minutes were emailed to the Board on May 24, 2022.
5. **OFFICER REPORTS:**
 - a. President (Roger Hagengruber): No Report.
 - b. Vice President (Dale Arendt): No Report.
 - c. Secretary (Martin Kirk):
 - (1) The May 11, 2022, Board Meeting Minutes were distributed via email on May 24, 2022.
 - (2) The June GRIT was approved on May 19, 2022.
 - d. Treasurer (Randy Tripp):
 - (1) The May financial reports were emailed to the Board for review on June 2, 2022.

6. COMMITTEE REPORTS:

- a. Architectural Control Committee (ACC) (David Crossley):
 - (1) There was no meeting held on May 18th. The June 1st minutes were emailed to the Board.
 - (2) ACC application approvals for May: 40
 - (3) GRIT article for the June issue: None.
 - (4) Committee Membership: 8 members.
 - (5) We have a legal action in progress.
 - (6) Request for EC/Board Action: None.
 - (7) **David Crossley:** Will submit a GRIT article on sheds. **Action Item Open.**
 - (8) **David Crossley:** Will submit a GRIT article that will summarize some of the actions dealing with the most egregious violations. **Action Item Open.**

- b. Covenant Support Committee (CSC) (Bob Thomas):
 - (1) A meeting was held on June 7th.
 - (2) As of June 2nd, 3 files have been closed.
 - a. 2 – Trash Bins
 - b. 1 – RV/tent in driveway
 - (3) As of June 2nd, there are currently 13 complaint files open.
 - (4) GRIT article for the June issue: CSC is Working to Prevent Long-Term RV Parking
 - (5) Committee Membership: 8 members.
 - (6) Request for EC/Board action: None.

- c. Community Service & Membership Committee (CS&M) (Elizabeth Edgren):
 - (1) The Committee met on May 25th; minutes were email to the Board on May 27th.
 - (2) GRIT article(s) for the June issue: Thank you, Members! Join us, Non-Members!; What's that Plant?; Further your Naturalist Education with these Other Resources
 - (3) Committee Membership: 3 members. We are in need of more members.
 - (4) June 5th Membership Appreciation Event: An overview was given to the Board. Board members also gave suggestions to help make the next event a success.
 - a. Disappointments:
 - No new members signed up or volunteers for board or committees.
 - The fire truck that was to be located at the event did not show up.
 - There was miscommunication with a business in the shopping center, as to expectations.
 - A couple of businesses who were going to participate in the event did not.
 - b. Improvements:
 - Plan at least a minimum of 6 months ahead for an event
 - A minimum of 3 people needed to plan, organize, and execute an event
 - Better publicity is needed
 - A way to verify membership at an event is helpful
 - c. Went well:
 - Over 75 attendees, approximately 99% who attended were SHHA members, only 1 person who acknowledged to be a non-member.
 - People were positive, happy, grateful, for the event.
 - The face painter was amazing, and the food truck had really good food.
 - We were able to learn about some members who have been having trouble getting the GRIT.
 - The music was good.

- d. Communications & Publications Committee (C&P) (Susan McCasland):
- (1) A meeting will be held June 6th, with the minutes to be distributed on June 8th.
 - (2) The layout for the July 2022 GRIT is in process. Submissions need to be in by COB Friday, June 10th.
 - (3) GRIT articles for the June issue: Primary Election Day, June 7; Monthly Fun Fact; SH Tips & Hacks: Home Recipes for Weed Killer, Garden Insecticide, Insect Repellent; Smokey Sandias photo. If you have a tip/hack or a fun fact or two, send them to Susan.
 - (4) Committee Membership: 5 members.
 - (5) Copyright letter: The company requesting a copyright fee for Agence France-Presse is finally upping the stakes and talking about referral to a copyright attorney. Do we continue to stonewall? **Update:** After discussion at the June 6th C&P meeting, contact was made with Fire Safe Marin. The image in question was taken from their YouTube video. They provided us the legal basis of why we as a non-profit, trying to educate our residents, have the legal right to use that. Their advice was to continue to ignore. A final letter will be sent will be sent to PicRights.com citing the information as it applies to us that we got from Fire Safe Marin. Thereafter, we will just discard any letter or email we receive from PicRights.com unless they send us a show-up-to-court letter.
 - (6) Statement of Work (SOW): There is a draft Statement of Work for a website and database refurbishment, attached. Please see if the changes meet your committee's needs. Feedback requested by June 20, after which the C&P Committee will proceed with costing and implementing the SOW. Robert Hare was welcomed to be involved in the review and oversight.
- e. Environment and Safety Committee (E&S) (Joe Boyce)
- (1) The May 26th minutes were emailed to the Board on May 26th.
 - (2) GRIT article(s) for the June issue: Elena Gallegos Open Space Site Improvements; TAKE THE SURVEY
 - (3) Committee Membership: 6 members.
 - (4) Elena Gallegos Open Space:
 - a. The deadline for taking the survey is June 10th. We have close to 370 responses at this time. The results have not changed much. 80% of the community responses have been opposed to the parking lot.
 - b. A draft letter regarding the opposition of the Elena Gallegos Development is being reviewed/edited by the committee at this time. It will be sent to the Board for review/comments and the final draft will be signed by Roger. The letter should be ready to go out in about a week or two. The letter will be distributed to the appropriate city/state officials. The letter will also be published in a future GRIT.
Joe Boyce: will send draft letter to the Board for review and final draft to be signed by Roger. The letter to be published in a future GRIT.
 - c. A couple of the committee members will be meeting with Colleen Langan-McRoberts, Superintendent, Open Space Division at 8:30 am on Thursday, June 9th regarding the widening of Simms Road. The meeting is going to be at the intersection of Simms Road and Eagle Ridge Lane.
 - (5) Parking in the Sandia Heights Community:
 - a. Concerns about parking at the ice arena area: A complaint was received a couple of months ago regarding the parking at the ice arena and areas nearby. The committee discussed parking in general. There are concerns regarding parking on the sides of the narrow roads during hockey games, parties, estate sales, etc. Once information has been gathered, a GRIT article will be published on understanding the rules of the road.
Joe Boyce: will publish a future GRIT article on understanding the rules of the road.

f. **Nominating Committee (NC) (Dale Arendt):** No Report

7. **UNFINISHED BUSINESS: Action Items from last Board Meeting:**

- a. **Board:** Was asked to reach out to their neighbors and encourage them to become involved in their community by joining the Board. Anyone interested should contact Dale. **OPEN**
- b. **Committee Chairs:**
 - 1.) Inventory boxes of hardcopy documents in the office storage room. **Update:** Only approximately half a banker's box is pending review. Roger is still working on this. **OPEN**
- c. **Elizabeth:** will email Roger and office comments/questions to be discussed and considered during the Bylaws Study Group sessions. **OPEN**

8. **NEW BUSINESS:**

- a. Guest Marsha Thole: Ms. Thole was given the floor and five minutes to address her concerns regarding the hiring process for the new SHHA attorney, the bylaws that will be reviewed, and safety in the community with regards to the drag racing on Tramway Blvd. Ms. Thole was thanked for her concerns/comments. These concerns will be addressed accordingly with the Executive Committee.
- b. Guest Marlene Flor: Ms. Flor had no comments/questions for the Board. She was thanked for her participation.
- c. Legal Issues: A motion was made and seconded to go into Executive Session.

Motion: To move into Executive Session.

Approved - Unanimous

2022-6-8-2 GEN

Executive Session Started: 7:28 p

A motion was made and seconded to move forward with legal action against a covenant violation.

Motion: To approve moving forward with legal action against a covenant violation of a rental space with a legal cap of \$25,000.00

Approved - Unanimous

2022-6-8-3 GEN

Executive Session Ended: 8:00 pm

9. **BOARD ACTION ITEMS RESULTING FROM THIS MEETING:**

- a. None.

10. **ANNOUNCEMENTS:** None

11. **NEXT MEETING:** The next Board meeting is scheduled for July 13, 2022, at 6:30 pm via Zoom meeting.

12. **ADJOURNMENT:** 8:03 pm.

Roger Hagenruber, President

Date

Martin Kirk, Secretary

Date

Signatures on file in the SHHA Office